

Donor Privacy Policy

The Bakken Museum (EIN: 51-0175508) is committed to respecting the privacy of our donors. The following policy details the steps we take in order to ensure donor information is not shared with any third party.

Collection of Donor Information:

For all charitable donations, The Bakken Museum aims to collect information on the donor including:

- Contact Information: name, organization, complete address, phone number, email address
- Payment Information: credit card number and expiration date, billing information

Donors may opt out of providing above information and the gift will be recorded as anonymous, unattached to any personally identifiable information.

Use of Donor Information:

The Bakken Museum utilizes donor information to complete a transaction, communicate back to the donor, and update the donor on museum happenings. Credit card numbers are used only for donation or payment processing and are not retained for other purposes.

The Bakken Museum will not sell, rent, or lease donor personal information to other organizations. We will not use our contact information to send donor mailings on behalf of any other organization. Use of donor information will be limited to the internal purposes of The Bakken Museum.

Ability to Opt Out:

Please contact The Bakken Museum at (612) 926-3878 or <u>info@thebakken.org</u> to be removed from our mailing list or if you have any questions about our donor privacy policy.